

## MEETING MINUTES

**Name of Foundation:** South Louisiana Charter Foundation, Inc.  
**Board Meeting:** April 18, 2018—Board Meeting  
**School(s):** Iberville Charter Academy  
South Baton Rouge Charter Academy

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
April 18, 2018	12:30 PM	1:10 PM	May 22, 2018	12 noon CST	S. Brunet
<b>Meeting Location:</b> 521 Laurel Street, Baton Rouge, LA 70807					

Attended by:	
<b>Board Members:</b> John Pierre, Board President Achilles Williams, Secretary/Treasurer Melissa Sybrandt, Trustee Alvin Washington, Trustee  <b>Absent:</b> Edmond Jordan, Vice President Ryan Curtis, Trustee	<b>Other Attendees:</b> Dr. Raquel Square-Ayles, Regional Education Director, CSUSA Stacey Brunet, Governing Board Manager, CSUSA Brandon DeCuir, Board Attorney Georgette Sterling, State Compliance Manager, CSUSA Keyong Chukwu, Human Resources  <b>PHONE:</b> Doreen Ayafor, Finance, CSUSA Penny Walcott, Finance, CSUSA Paula Jackson, Government Affairs, CSUSA Myrna Laine-Hyppolite, Finance, CSUSA Kristina Pace, Operations, CSUSA Penny Walcott, Finance, CSUSA

### CALL TO ORDER

Pursuant to public notice, the meeting commenced at 12:30 p.m. CST with a Call to Order by Board President John Pierre. Roll call was taken and quorum was established.

#### I. ADMINISTRATIVE

##### Approval of the February 28, 2018 and March 21, 2018 Board Meeting Minutes

- Chairman Pierre asked if there were any corrections to the minutes as presented.

**MOTION:** Motion was made by Alvin Washington and seconded by Achilles Williams to approve the board meeting minutes as presented. The motion passed unanimously.

#### II. FINANCIALS

##### Approval of the February 2018 Iberville Charter Academy and South Baton Rouge Charter Academy Financial Report

- Myrna Laine Hyppolite and Doreen Ayafor reviewed the financial report with the board.
- There will be a need to amend the leases of both Baton Rouge area schools.
- There will be an increase in the Support Center reimbursements from South Baton Rouge Charter Academy.

##### FY 2018 Financial Update—Amended Budget Discussion

- Doreen Ayafor reviewed the highlights of the changes to the original budget and presented the amended budget in the board meeting packet.

##### Rent Waiver Documents

- Myrna Laine Hyppolite and Achilles Williams reviewed the rent waivers with the board to include:
  - **Iberville Charter Academy:**
    - Enrollment dependent expenses adjusted based on actual enrollment
    - Support Center Cost Reimbursements reduced

- Rent forgiveness
- **South Baton Rouge Charter Academy:**
- Enrollment dependent expenses adjusted based on school needs
- Support Center Cost Reimbursements totals
- Rent forgiveness

**MOTION: An In Globo motion was made by Melissa Sybrandt and seconded by Alvin Washington to authorize John Pierre to sign the rent waiver documents on behalf of the South Louisiana Charter Foundation, to approve the February 2018 Financial Report and approve the FY 2018 Amended Budgeting Report. The motion passed unanimously.**

### III. CSUSA REPORTS

#### Enrollment Reports

- The current enrollment at Iberville Charter Academy and South Baton Rouge Charter Academy were reported to the board.

#### School Year 2018-19 Calendar Approval

- The school year calendars were presented to the board
- Both schools are following their respective district calendars for parental convenience.

**MOTION: Motion was made by Achilles Williams and seconded by Melissa Sybrandt to approve the 2018-19 school year calendars as presented for Iberville Charter Academy and South Baton Rouge Charter Academy. The motion passed unanimously.**

### IV. NEW BUSINESS

#### Board Meeting Time Discussion

- The board discussed moving the board meeting times from 6:00 PM to 12 noon on the 2<sup>nd</sup> Wednesday of each month to accommodate board trustees' work schedules.

**MOTION: Motion was made by Achilles Williams and seconded by Melissa Sybrandt to permanently move the board meeting times from 6:00 PM to 12 noon each 2<sup>nd</sup> Wednesday, starting in May 2018. The motion passed unanimously.**

#### Board Member Recruitment

- This item was tabled.

#### 2018-19 Budget Hearing Meeting Date and May 2018 Board Meeting Date

- The board moved the May 2018 board meeting from May 15 to May 22, 2018.
- The board will have the 2018-19 Budget Hearing on May 22, 2018 at 11:30 AM.

### V. OLD BUSINESS

#### Required Documentation---Tier 3 Annual Disclosure Forms and Ethics Training

- Stacey Brunet reminded the board to submit by May 15, 2018

#### Students en Route

- Estimated cost is \$5/month per student
- Billing would be only when used and invoices monthly
- Iberville would be \$7500 annual—would be a good fit for depot stops like theirs
- SOBA would be \$15,100 annual—will require more conversations
- Students en Route agreed to a summer trial for SOBA for effectiveness study
- A and S will pay for Hardware and Start Up costs

**MOTION: A motion was made by Melissa Sybrandt and seconded by Achilles Williams to approve the annual \$7500 cost to implement Iberville Charter Academy for the 2018-19 School Year and approve a 2018 Summer School Pilot for South Baton Rouge Charter Academy. The motion passed unanimously.**

**VI. PUBLIC COMMENT**

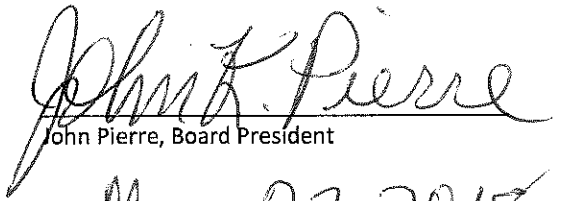
- Paula Jackson provided the board with a summary of bill outcomes and current bills in the LA Legislative session.

**VII. TRUSTEE COMMENTS**

- There were no trustee comments.

**VIII. ADJOURMENT**

The April 18, 2018 Board Meeting of the South Louisiana Charter Foundation was adjourned at 1:10 PM CST.

  
John Pierre, Board President  
Date: May 22, 2018